



Crystal Springs Cooperative Preschool

20012 Filbert Drive, Bothell WA 98012

Telephone: (425) 481-1177

Email: cspsturtles@gmail.com

Website: <http://crystalspringspreschool.org>

COVID-19 Protocol for 2021-2022

For the safety of our families and teachers, we are making several modifications to our preschool experience for the 2021-2022 school year. These measures, combined with our shared agreement on our community standards, are designed to improve infection prevention and reduce potential person to person transmission of COVID-19 during school activities.

Classroom Experience Modifications:

1. Virtual and hybrid school models

We have developed both virtual and hybrid (virtual with limited in-person activities) curriculums that will be used to limit face-to-face interactions between children and adults. These are used to accommodate those families who are sick, traveling, or unable to come to school due to COVID-19. These models will be used if school is cancelled for quarantining of classes and/or classes that are virtual after long breaks such as winter break, midwinter break, and spring break.

2. Increased outdoor time including all snack time

Working with Shoreline Community College and CDC guidelines, we have modified our outdoor space to include several distinct areas that will be used by a small number of students at a time (i.e., snack time).

3. Reduced number of parents

Because of the introduction of indoor school this year, we will need fewer parents to maintain our ratios of adults to children. We will limit the interactions of parents with children. Some parents will be asked to perform extra cleaning functions during their participation hours. All parents will be asked to maintain significant distance from each other during in-person meeting times. If a parent would like to stay at school on a non-participation day due to their child having a hard time separating, the outside playground will be available for use. Instructors will help navigate separation the best that they can by working to make the child feel comfortable joining the class indoors. We realize that this may lead to some separation anxiety on both sides and we will work with you as the parent and child to make sure this transition is as smooth and healthy as possible.

4. Virtual parent education requirements

All parent education via CSPA and Shoreline Community College (PAC) will be virtual. Attendance will be taken, and participation is required. We understand that things come up. Contact your instructor if you are unable to attend.

Physical Environment Modifications:

1. Reconfiguring outdoor space to ensure safety and clean spaces for children between classes.

Families will follow directions of the instructor(s) regarding which area(s) are open at a given time.

2. Introduction of outside hand washing stations

Hand hygiene stations will be set up outside for student and parent use throughout class time.

3. We will REQUIRE MASKS FOR ALL PARENTS AND CHILDREN AGES 2 AND OLDER.

Teachers will regularly introduce mask wearing as part of the curriculum.

4. Toy use and sharing procedures
We will not use toys that cannot be easily sanitized. All toys will be disinfected before being used with another class.
5. Disposable gloves, sanitizing wipes, and soap/water will be readily available for parents and teachers for every class (indoor and outdoor).
6. Children will each have a place to store their belongings during class time that is distanced from other students.
7. There will be an outside area designated for snack only. Snack will be supplied by the assigned snack parent on the calendar who will bring appropriate snacks adhering to the allergy/safe snack policy. Parents will prepare snack in the school kitchen fully masked and gloved for safety. Snack will be placed into separate baggies for the snack parent to hand out to children at snack time. Per our allergy/safe snack policy, parents of children with allergies will be required to approve snack before the snack parent begins snack preparation.
8. Children will only be able to drink from their water bottle brought from home.
9. Intensified cleaning and disinfecting schedule including toys and high touch surfaces (doorknobs, light switches, countertops, sinks, chairs, shared play equipment) will be implemented.
10. Bathrooms will have sanitizing wipes and will be wiped down after each use by a parent including door handles, sink, and toilet.

New Procedures for Arrival and Dismissal:

1. Prior to arrival, temperatures should be checked at home and families will carefully assess for any symptoms or changes in health. Students and parents will stay home if they are sick.
2. Arrival: All the scheduled participating parents and their children will have their temperature taken first with a touchless forehead thermometer and will be asked health questions before entering the building. The instructor will have the sign-in sheet and will indicate temperature and arrival with their initials. After they are in the building, the instructor will have families masked up and line up on the sidewalk. Each child will have their temperature taken with the touchless forehead thermometer. The instructor will sign them in, and then they will be helped by one or more of the participating parents inside to wash their hands, navigate to their cubby, and then to their colored dot. If a parent is staying outside on a non-participation day, please let the instructor know so that they can take your temperature and sign you in as being at school but not indoors.
3. Dismissal: All parents picking up their child must back in park, line up on the sidewalk being mindful of social distancing and wait for their child to come outside. A scheduled participating parent will get the okay from the instructor to walk each child out and walk them to their parent.
4. All adults and children aged two and over are required to provide and wear their own cloth face mask, covering their nose and mouth, at all times while on school property including during pickup and drop off.
5. Students are expected to arrive with their own cloth mask.
6. Students are expected to bring their own water bottle.

Procedures for Disclosure of COVID-19 Symptoms or Exposure

1. Families are expected to inform CSPA within 24 hours if a member of their household or close contact (i.e. nanny, caregiver) has had a known COVID-19 exposure or has developed symptoms of suspected COVID-19.

2. If a **parent or child has a close contact**, defined as being within 6 feet of someone for 15 minutes or more who either is symptomatic or tests positive for COVID-19, they and their child(ren) are required to self-quarantine for at least 4 days. If they have a negative COVID-19 test result or remain symptom-free for the duration of their quarantine, they may return to school after 4 days.
3. If a **parent or child has a positive COVID-19 test result**, they and their child(ren) are required to self-quarantine for at least 14 days and must both present proof of a negative COVID-19 test result to return to school.
4. If a **household member has a close contact**, defined as being within 6 feet of someone for 15 minutes or more who either is symptomatic or tests positive for COVID-19, the family member, participating parent, and child(ren) are required to self-quarantine for at least 4 days. If they have a negative COVID-19 test result or remain symptom-free for the duration of their quarantine, they may return to school after 4 days.
5. If a **household member has a positive COVID-19 test result**, the family will automatically be asked to only participate in virtual classroom activities for at least 14 days, regardless of whether the person in the household has recently been on school property. Families who have COVID-19 positive household members are expected to follow all guidelines from their medical team and be in contact with CSPA leadership about plans and recommendations for a safe return.
6. The CSPA community will be made aware of the positive test result by email. Information provided will include the last date the person was in class, and any locations visited by that person during their class time. Confidentiality of the affected individual will be maintained.
7. CSPA will reach out to the class individually to provide more information, as well as gather information from class members about potential exposure. Together, a decision on how to move forward with the class will be made based on individual circumstances during the quarantine period.
8. In the setting of a CSPA community member with a positive COVID-19 test, CSPA will work with King County Public Health to determine the appropriate next steps for the affected class(es) moving to virtual learning for 14 days vs. potential full in-person school closures.

I understand completely and will adhere to the CSPA Protocol for COVID-19 as described above:

Printed Name of Parent

Parent Signature

Name of Child(ren)

Enrolled Class(es)

Date