

## **Crystal Springs Cooperative Preschool**

### **March Board Meeting (Zoom)**

Thursday, March 6, 2025

Present: Dorothy Anderson, Director & Early Education Specialist; Jeannette Green, Early Education Specialist; Alison Churchill, Co-Chair; Rossana Lissau, Vice Chair; Janelle Beal, Treasurer; Michelle Ruther, Enrollment Coordinator; Erica Johnson, Secretary; Shelby McIntyre, Fundraising; Deanna McIntyre, Marketing Co-Chair; Glory Lee, Marketing Co-Chair; Jessica Aguilar, PAC Rep; Meg Tanna, PreK Co-Coordinator; Rachael Shipe, 3 Day Co-Coordinator; Amanda Oie, 3 Day Co-Coordinator; Aswathi Gopalakrishnan, 2 Day Co-Coordinator; Sadaf Rattani, 2 Day Co-Coordinator; Linda Rich, Toddler Coordinator; Rebecca Hawley, Incoming 2025-26 Fundraising Chair

Not Present: Kristina Atkinson, PreK Co-Coordinator; Kari Gray, Co-Chair

Meeting called to order: 7:02 PM

#### **Chair's Report - Alison**

**Motion to approve the February meeting minutes (Deanna/Janelle S/P).** 1 abstention due to absence. All others approved. Minutes were approved.

Board Party: Alison will plan on getting something figured out for right after school finishes in late May. She will put out a poll with dates and will get it finalized!

#### **Enrollment Updates - Michelle**

Current numbers:

Toddler: 10 out of 17

2Day: 16 out of 21 (1 pending)

3Day: 21 out of 21 (3 waitlist)

PreK: 24 out of 25

Numbers for next year so far:

Toddler: 0 out of 17 (2 pending)

2Day: 8 out of 21 (4 pending)

3Day: 7 out of 21 (4 pending)

PreK: 16 out of 25 (1 pending)

Open House went well - most of the families who came are looking to enroll and are getting ready for open enrollment coming up this Saturday.

There was one family wanting to enroll into Toddler right away - Michelle will double check with the family.

### **Fundraising Updates - Shelby**

Shoutout to Kristina Atkinson! Her family was the one who procured the Kenmore Air flight basket! Amazing!

Reseller permit renewal deadline is coming up soon.

Basketfest - ticket sales seem to be going well. Right now we've had 15 families purchase tickets and that has brought in \$1,428! We still have a week to go for ticket sales.

Feb MOD Pizza gave us \$141

\$10,992.50 total so far this year for Fundraising!

Aquasox Game: it looks like we can do 3 nights! Tickets are sold to us, and then the families pay the school. The cost \$10 per ticket for the grassy knoll area in the outfield but we will charge families \$15 per ticket. There is a deposit of \$125 per game to reserve tickets and we will pay with the school's credit card. They won't charge us whatever we don't sell.

June 6/1 @4:05 - Princess Party theme (WILL sell out)

July 7/6 @4:05 - Teacher Jeannette is singing the National Anthem!

August 8/24 @4:05 - soon before school starts so hopefully newly enrolled families can come and get to meet the community

Motion to use the school's credit card to pay for the \$375 deposit to reserve tickets (Rosanna/Janelle S/P). All approved and motion passed.

Mabel's Labels - Shelby made a post on BAND today just to remind everyone of that option. She is going to email the new families and recap fundraising opportunities for them.

Upcoming MOD Pizza 3/24 and 4/22.

Menchie's 5/18 from 2-7 pm.

Spring Fair 4/26: Rosanna will send Shelby the list of Green Team and then Shelby can reach out from there. Info needs to come out soon so that volunteer positions can all be filled well ahead of time. Will also get the list of people who need to do a makeup assignment for Parent Ed absences. We need to figure out the food for the day. Maybe a food truck? Or renting a popcorn cart or cotton candy machine? Erika Burke did say that she would help cook hot dogs if needed so we can ask her! Amanda also volunteered her husband to cook hot dogs. The playground could be open with a scavenger hunt or something with Green Team volunteers managing it. Or open play on the playground with volunteer helpers watching.

If anyone has older kids with crafts or art/lemonade stand/tattoos, that could be a good way to incorporate kids! Glory wants to set up a face-painting station. We could do a Make-It Plate fundraiser booth as well. Swag booth! Amanda scarf dancing! Shelby will start narrowing down the booth ideas and will report back.

### **PAC Updates - Jessica**

PAC meeting last night was eventful. They could've talked for hours about the SCC financial situation at hand. PAC is there to support faculty however they can. They are feeling better than they did initially, but there is a sense of distrust and uncertainty about the future. The general consensus was that the people making decisions had no idea what the preschool program really is at all. Jessica asked for a vote to take the place of the current Marketing Coordinator and the vote was approved. She is hoping for at least one event put on at Shoreline where parents can show up and get their student IDs, activities for kids, etc. Stay tuned!

Spring Parent Ed Speaker has been set for 3/26 from 7-8:30. It will be on Zoom but there will be a watch party at SCC if interested. His name is Sheldon Eakons and the theme is Lessons on Advocacy (how to embrace, understand, and accept differences in peers around you). The flyer will be coming hopefully tomorrow.

## **Treasurer's Report - Janelle**

We are doing well!

2024-2025 Year to Date through February:

Total Income: \$70,149.40

Total Expenses: \$68,860.56

Net Operating Income: \$1,288.84

Rosanna question: 1 family is opting out of their committee job. This person went through Jovial and paid \$250 of the \$500 fee and says that Microsoft is matching. But matching payments often take a long time to come through. Permission wasn't given ahead of time and in the past, the opt-out payment has always been a check. Also, Jovial tracks tuition payments and not extra payments so Beth will need to go through the back end to figure that out for the books. Dorothy will have a conversation with the family once they return to school and will explain that the Microsoft matching would be a donation, not as part of the opt-out fee.

There has been a family this year using company matching for tuition which has been tricky since the company payments are so delayed. Next year that won't be an option unless the parent pays everything up front and then deals with their employer after the fact. The Handbook needs to be updated with this information over the summer as well.

Aswathi is shadowing Janelle in preparation for next year!

## **Class Coordinator Updates - Coordinators**

Toddler: everything is going well!

2Day: all good!

3Day: all good! Amanda connected with the pottery studio and will get that set up. Trying to get date nights set up and they have a lot of play dates set already!

PreK: 3 new families joined this month! We have a date night planned but there hasn't been a huge response for that. Might try for a skating/bowling playdate after spring break. Lots of growth in our class this year.

## **Director's Update - Dorothy**

Open House seemed to go well. Michelle and Jeannette did a great job. Dorothy felt like the people who came had a real interest in the program and wanted to enroll. We want those who want to be committed to the program. Fingers crossed!

Tomorrow, we're hosting the faculty. The faculty hasn't been together since the retreat/since the big meeting a few weeks ago. They feel like they're in limbo and feeling like everything is up in the air. They're trying to figure out how best to help the program. Shannon was on vacation and she came back yesterday. The faculty is supposed to get an update from her but they haven't yet. Catherine is hopefully bringing an update tomorrow.

The SCC fee is going to go up to \$31 a credit. So Toddler/2Day will pay \$62 and 3Day/PreK will be \$93. When we do our Budget Meeting, she wants CSPA to pay the difference for Fall Quarter. We'll have to look and see if we can extend that to the rest of the year or not.

They don't want FormStack anymore. They are saying that students will need to register directly to SCC and pay their fees directly to SCC. Unsure how they will track this. Catherine is supposed to be working with Shannon to figure out how this will be tracked and how we will know who has registered/paid and who hasn't. Also unsure when all of this will be changing over. Hopefully tomorrow the faculty will be given more information about all of this. It seems like adding this extra step will make more administrative work for SCC as well as the preschools, but clarity should be coming.

Directors are still trying to get a meeting with Jack (SCC President). They've also been invited out to preschools to see what we're all about. Faculty is frustrated and feeling like they are nothing more than numbers right now. Thank you to Rosanna and Shelby for speaking up at the meeting, and thank you to Aswathi for writing a letter. Jack might not have read her letter yet as the response was a form response.

Kari sent out an email to the Executive Board asking about the Budget Meeting and the proposed Budget will be brought to the April Board Meeting. Hopefully April and May meetings can both be in person and hopefully the new incoming board members can attend as well.

PreK: Parent Teacher Conferences on Tuesday/Friday before spring break or right after spring break. Graduation zoom meeting will happen at end of March to get that ball rolling.

Classes are going well. We're starting to get into spring fever behavior already!

## **Instructor's Update - Jeannette**

All of the SCC business was a LOT all at once and it has affected everyone. She is very grateful to Senator Murray's office! Dorothy has been an incredible support. And Michelle is amazing!!

Her classes are going well. Her poor Toddler class had to cancel class because of so many sicknesses! Hopefully everyone is better soon.

**If you are coming to the retreat and haven't paid Jeannette yet, please do that ASAP.**

Excursions:

Hopefully rescheduling PCC excursion. Pet store excursion went well!

Garden/Bug Lady coming on a Tuesday (4/22) - Toddler/2Day 10:15-10:45, 3Day 11-11:30; PreK 11:45-12:15

Edmonds Beach Day: May 16 12-2PM

## **Other Questions:**

Shelby: meeting with Kari and Shorenorth/Shoreline on Zoom a week and a half ago. They were grateful to hear her story about her past co-op closing experience. She stressed to meet with a lawyer if needed, and not to be bullied by another entity. You can be a standalone school if it came to that. Always have a Plan B. Be diligent and aware and perhaps educate the current board, future board, and general membership about the history of your school. Reach out to other co-ops who are doing the standalone model and see how they are doing it.

Rosanna: will meet with Dorothy to discuss committee jobs for next year. For the new PreK families, she'll put them on Green Team and plan to have Green Team really help a lot at the Spring Fair in April.

**For Coordinator emails:**

Don't forget to turn your clocks forward! Prepare for a crazy day on Monday.

Open Enrollment goes live on Saturday! Keep posting flyers, post on social media, and chat up neighbors!

Meeting adjourned: 9:11 PM