

Crystal Springs Cooperative Preschool

March Board Meeting

Thursday, March 14, 2024

Present: Dorothy Anderson, Director & Early Education Specialist; Michelle Ruther, Enrollment Coordinator; Erica Johnson, Secretary; Rossana Lissau, PAC Rep; Erika Burke, Fundraising; Lisa Bellecy, Marketing Co-Chair; Rachel Wolski, PreK Co-Coordinator; Meg Tanna, 3 Day Coordinator; Alison Churchill, 2 Day Coordinator; Aswathi Gopalakrishnan, Toddler Co-Coordinator; Sadaf Rattani, Toddler Co-Coordinator.

Absent: Kristina Atkinson, PreK Co-Coordinator; Jeannette Green, Early Education Specialist; Janelle Beal, Treasurer; Chearanee Watson, Marketing Co-Chair

Meeting called to order: 7:05 PM

Welcome - All

Chair's Report - Kari

Motion to approve February Board Meeting minutes (Erika/Rossana S/P). Minutes were approved.

"Holiday" Board Party (Board Bash) Updates - April 27th at Allison's house. 7 pm.

2024-2025 Board Retreat Updates - planned for August 8-11. August 10th will be our big Board Meeting during the day (9 am - 4 pm or so). The Enumclaw house has been booked and paid for and the next step will be to determine how many nights everyone wants to stay. The cost will be determined by how many nights people want to stay, and once you commit to your nights, no refunds will be made.

Temperature Reading (survey) -

- Mostly very positive - everyone loves the teachers!
- Many positive Parent Ed comments - the community really likes the Parent Ed speakers

- Nurtured Heart is a plus in our school - social interactions were mentioned a lot
- Suggestions from the community:
 - Longer classes (this is dictated by Shoreline)
 - More traditional educational activities (this goes against our play-based focus) - maybe we need to do some more explanation about what play-based learning might look like and why we focus on that. What skills are we focusing on them having before Kindergarten
 - Playground area could use some love. This is a comment every year, but it is a big job that will require a lot of work. People need to be willing to come in and help out.
 - Onboarding new families - should send the orientation video that Dorothy/Jeannette did at the beginning of this school year. Michelle will work on a form in Jovial that everyone will need to check off (OPEP video, Handbook, & Orientation recording).
 - Different payment options like CashApp or Venmo (this is a “No” from Shoreline)

Enrollment Updates - Michelle

Current Class Numbers:

Toddler - 9 out of 17 (1 starting next week)

2Day - 21 out of 21

3Day - 21 out of 21

MA - 7 out of 17

PreK - 21 out of 25

2024-2025 Class Numbers so far:

Toddler: 10 out of 17

2Day: 7 out of 21

3Day: 21 out of 21

MA: 2 out of 17

PreK: 25 out of 25

We need to focus on filling the 2Day and MA classes. Might need to do another Open House. The Shoreline Parent Ed application forms will be coming soon.

Open House: this year we did an evening one. The turnout was high. A lot of young kids came which can make it more difficult for the prospective parents to be able to listen fully and retain the information presented. We may need to do another (daytime) Open House, maybe on a weekend instead of a weekday.

Fundraising - Erika/Shelby

MOD Pizza - Monday March 25 & Monday April 29th

Firelight - the sign up will go live at 9 AM on Saturday, March 16. Sessions are \$100 and there are 17 slots available. \$80 will go to CSPA and \$20 will go to Kari.

Basketfest - \$1,740 in tickets sold so far.

\$7,716 so far in total fundraising brought in. Firelight will bring us closer to \$10,000.

Hop Skip Jump will be the last fundraiser for those who have not yet their fundraising goals.

Swap Meet Event for Earth Day (April 20th) - 10:00 AM - 2:00 PM.

- Erika is going to look into getting a food truck posted up.
- Bike wash - each class would have a time slot (by donation)
- \$25 for vendors to get a 10x10 square
- No alcohol sales. Food needs to be individually wrapped and any allergens labeled.

PAC Updates - Rossana

No meeting since our last board meeting. They sent an email out from Bothell Family Co-Op about a job opening they have and they'd like all of the co-ops to share with their communities. Dorothy will think on how to present that to the CSPA community.

Treasurer Report - Kari (in Janelle's absence)

2024-2025 Proposed Budget (based on numbers that we need to run the classes)

- Total Budgeted Income: \$120,655
- Total Budgeted Expenses: \$117,833
- Net Operating Income: \$2,822

We simplified some line items for next year vs how it was listed this year. For example, we combined all of the different committee budgets into a general "Committee" budget.

If we don't have an MA class next year, it would impact this budget. Not only would we not have the tuition, but we would also not be paying Jeannette for teaching the class. We need to focus on trying to get that class filled.

Marketing Updates - Lisa

Open enrollment flyers are getting printed so that we can give them to parents to give out to the community

We may need a sign for the Earth Day Swap Meet event, and Tee Tee Turtle might need to be on the corner dancing!

Can add "Now Enrolling" to the big sign out front.

Class Updates - Class Coordinators

Toddler - class is going well!

2Day - class is going well. No updates.

3Day - class is going well. Some families are still rolling in late.

PreK - Reach for the Stars graduation theme! Mixbooks for yearbooks. Grad Photos/Makeup photos on May 4 instead of April 28.

Director Updates - Dorothy

Wood from the tree taken down - we need to do some research about how to get the wood taken away. Can have it advertised at the Swap Meet. Lisa has a contact down in Tacoma who might be interested in the wood and could maybe make a table or something for us out of one of the rounds.

MA will be run as a 3Day class next year, not as a PreK class.

Instructor Updates - Dorothy

Coordinators: for weekend email make sure you have the All School Meeting March 20 (6:00 PM) - they MUST be present to win basketfest! Tickets will be sold up until 12 pm on Wednesday March 20. Zoom for All School Meeting: 871 8186 2534. Send out the Speaker flyer again. Also have Rock Steady ready for the meeting.

Snotty noses: are they sick or are they allergies? Parents need to spend the time to clean after inside play time.

Friday March 22 OPEP Conference - 2Day and MA is going to a Seattle garden together instead of having class so that Jeannette can attend the conference.

Other Questions:

Secretary - give Dorothy a list of people who need to do make-up assignments for missing more than 1 All School Meeting/Shoreline Speaker.

Meeting Adjourned: 9:32 PM